

MEMORANDUM

TO: Persons interested in the Library Services and Technology Act (LSTA)

FROM: Jay Cunningham, LSTA Program Coordinator

DATE: August 15, 2000

SUBJECT: Overview of Grant Application Materials

Informational materials are available on this site for learning about and applying for federal Library Services and Technology Act (LSTA) funds for the FY 2001/2002 cycle. Of particular interest to applicants are:

- State Plan for Effective Use and Administration of LSTA Funding, 1997/98 - 2001/02. This describes the State Library's intended use of federal funds and lists State-level goals, objectives, and activities that will be considered for award of LSTA grants.
- LSTA Information Guide. This provides general information about the program and application requirements in specific areas.
- Guidelines for Developing LSTA Grant Proposals. This provides general information about criteria used to screen and evaluate projects.
- Guidelines for School Libraries Applying for LSTA Grants. This provides further information about criteria used to screen and evaluate school library projects.
- Criteria for LSTA Technology Grants. This provides information about criteria used to screen and evaluate projects containing significant technology objectives.
- Criteria for LSTA Resource Sharing Grants. This provides information about criteria used to screen and evaluate projects in the area of library cooperation and networking.
- Proposal (LSTA Form 5), with instructions. This is the first document to be filed, a brief description of the project concept and budget: due Friday, January 12, 2001, 4:30 p.m.
- Application (LSTA Form 6), with instructions. This is the second document, a full description of requested funds, to be filed: due Monday, June 11, 2001, 4:30 p.m.
- Planning Calendar. This lists important dates ahead in the 2001/02 LSTA cycle.

Thank you for your interest in LSTA, and best wishes should you decide to apply. If you have questions, please call me at (916) 653-8112, or send e-mail at <jcunningham@library.ca.gov>.

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